



**HOLY** .....a place to worship  
**COMFORTER** .....a place to learn  
.....a place to grow  
.....a place to minister to others

## Finding a Place to Belong at the Church of the Holy Comforter

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The Church of the Holy Comforter is looking for people of all ages to serve the church in different ways. Listed below are the Holy Comforter ministry opportunities, with descriptions of the skills and interests most needed by each ministry, as well as some of the specific positions and projects for which people are especially needed.

**We believe....**

that as children of God, everything we have belongs to God, and that we are trustworthy custodians (stewards) of those resources indispensable to the life and well being of the community of God.

**We commit ourselves....**

to wisely and lovingly care for that over which we have authority – time, talents, trees and treasures.

**We invite the congregation....**

to embrace a vision of holistic stewardship as modeled by Barnabas – one who gives generously; one who welcomes graciously; one who helps others understand that they to can be holistic stewards.

**We challenge the community of Holy Comforter....**

to join us in this vision, understanding that as holistic stewards we pledge our generosity in giving of our time, talent and treasure, indeed our very selves for the accomplishment of God’s Divine Will.

“For who sees anything different in you? What have you that you did not receive? If then you received it, why do you boast as if it were not a gift?” 1 Corinthians 4:7 RSV

*VISION STATEMENT - STEWARDSHIP EDUCATION* - Betty Brown, Caitlin Gilbert, Connie Griner, James Hedrick, Steven House

**Please enter your name, phone number, and email address:**

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

If you see yourself in any of these descriptions and are interested in serving on a ministry team, please check the description or indicate specific interests in the space provided. Please hand in the inventory after the worship service. A member of that ministry team will be in touch with you.

To learn more about what this welcoming community has to offer and how you might be able to serve, visit the Episcopal Church of the Holy Comforter web site at - <http://www.holycomforterburlington.org/>.

## **PARISH LIFE**

- Event planning (fellowship events, newcomer luncheons/classes etc.)
- Journalism/desktop publishing (newsletter, brochures etc.)
- Welcoming/outgoing (greeters, coffee hour hosts)
- Available to baby-sit for daytime meetings
- Doing things for others/hospitality
- Enjoy working along side others on short term tasks (i.e. Kitchen Ministry dinner preparation)
- Write cards for parish members birthdays and anniversaries
- Write cards, make phone calls re: pastoral care issues
- Enjoy sharing faith and friendship as a means of encouragement to those who need support
- Willing to visit the sick and/or homebound
- Compassionate and able to offer support to those grieving
- Possess gardening Skills (Memorial Garden).
- Sensitive to the needs of the seniors in our parish
- Willing to pray as an intercessor for the needs and concerns of others.
- Willing to listen

## **Parish Programs/Groups**

- Parish Programs/ Groups Committee
- Mature Voice
- Hospitality (Sunday Hospitality, Lenten Suppers, Parish Pot-Luck)
- Men's Breakfast
- Home Gatherings
- Basketball
- ECW – Episcopal Church Women

## **Pastoral Growth**

- Pastoral Growth Committee
- Committee for Public Relations
- New Member Ministry
- Web Page
- Sunday Greeters
- Comfortable Words
- Shepherds
- E-mail
- Mentors

## **Pastoral Care**

- Pastoral Care Committee
- Emergencies and Homebound Visitation
- Tape Ministry
- Prayer Chain

- Sunshine Committee
- Twin Lakes
- The Village of Brookwood
- Mourning Needs
- St. Martha's Guild

## **MISSION & OUTREACH**

This Holy Comforter ministry reaches outside the parish to minister to a world in need of Christ's love.

- Evaluate service organizations we might support
- Organize monthly Outreach Sunday programs
- Organize parish service activities
- Publicize opportunities for individual service
- Willingness to reach out to others
- Evangelize
- Befriend
- Willingness to be a servant to others
- Feed, house, clothe
- Health care experience (for short term mission trip)

### **Mission Funds**

- Holt Mission Fund Committee (by appointment or election)
- Holy Comforter Mission Fund Committee (by appointment or election)

### **Community Outreach**

- Allied Churches - An ecumenical project offering shelter for the homeless, food for the hungry, and assistance for the poor. Parishioners join once a month to serve Monday night meals at the Good Shepherd Kitchen.
- Hispanic Ministry – Centro La Comunidad
- ACCESS – Meals on Wheels

### **Parish Outreach**

- CROP Walk - An annual event to raise money and hunger awareness, ultimately providing resources for hunger relief in Africa.
- Diocesan Liaison/Episcopal-delegates to convention
- Missions
  - Elon University Student Ministry
  - Episcopal Relief and Development
  - Foster Children's Program - At Christmas, we provide presents for up to twenty-five foster children in Alamance County
  - Hispanic Ministry
  - Overseas Missions – Episcopal Toad Ministry
- We also support the following correlating ministries by providing space for their own work
  - Family Abuse Services of Alamance County
  - CrossRoads
  - Christian Counseling Center
  - Courage to Change (Narcotics Anonymous)
  - The Episcopal Diocese of North Carolina

- We support arts organizations in Alamance County. Community Groups use our facilities for their various workings, preparation, and performance.
  - Alamance Children's Theatre
  - Alamance Arts Council
  - Alamance Girls' Choir
  - Gallery Players
  - Paramount Acting Company

## **CHRISTIAN FORMATION, WORSHIP & STEWARDSHIP EDUCATION**

### **Christian Formation**

- Enjoy teaching (church school or worship center)
  - Story telling
  - Crafts
  - Work as a teacher's aide
  - Shopping for supplies
  - Sr. High fellowship co-leader
  - Jr. High fellowship co-leader
  - Librarian skills/interest
  - Music
  - Outreach Projects
  - Seasonal Activities
- Christian Formation Committee
  - Christian Education
  - Adult Education
  - Youth Education,
  - Children's Education
  - Inquirers' Group
  - Church Historical Record
  - Vacation Bible School
  - Nursery

### **Worship**

The Worship Team's goal is to work with David Williams as he leads us in coordinating our worship as a parish. Worship forms the center of our life together and sums the reason for our being. In worship, we gather to give praise and thanksgiving to our Creator, our Redeemer, and our Sustainer.

- Worship Committee
- Lay Eucharistic Ministers
- Altar Guild
- Flower Guild
- Acolytes
- Layreaders
- Choirs - people who love to sing.
- People who play musical instruments.
- Ushers
- Church Decorators
- Pageant
- Treasurer
- Children's Chapel
- Acolyte Director
- Someone to "love and look after" the acolytes' vestments
- People to "shepherd" the acolytes'
- Help schedule groups and coordinate groups
- Coordinate worship events
- People to support the Holy Week liturgies (behind the scenes)
- People to support the Christmas liturgies (behind the scenes)

- People to clean the nave (behind the scenes)
- "Support" person for weddings and funerals
- People to help plan special liturgies
- People who have ideas on how to improve our worship
- People who want to play a coordinating role on Sundays

### **Stewardship Education**

This Team promotes the Stewardship program through a vision of holistic stewardship as modeled by Barnabas – one who gives generously; one who welcomes graciously; one who helps others understand that they can be holistic stewards. As holistic stewards we pledge our generosity in giving of our time, talent, trees and treasure, indeed our very selves for the accomplishment of God’s Divine Will.

- Desire to learn and teach Faith-raising (not fund raising) and stewardship
- Have experienced your faith and would like to share it
- Communication skills
- Creative with use of computers for creating brochures

- Stewardship Education Committee
- Endowment Board
- Spiritual Giving
- Memorial Committee
- Planned Giving

### **ADMINISTRATIVE**

The **FINANCE** committee monitors the financial pulse of the parish. Treasurers' reports are reviewed each month. Prospective expenditures for projects are discussed and the annual parish budget is formulated for submission to the vestry.

- Financial interest and skills
- Organizational aptitude
- Attention to detail
- Planning and looking ahead

- Finance Committee
- Investment Committee
- Budget Committee
- Annual Pledge Review

The **PROPERTY** committee plans major repairs, organizes periodic work bees for outside work, and assists the staff in non-routine maintenance.

- General carpentry and repair
- Landscape design, planning, and maintenance
- Interest in developing a written history of the building and property, what major repairs were made, at what cost, etc.
- Help with fall/spring clean-ups
- Coordinate special projects by collecting ideas from people, drafting description of the project, contacting contractors, reviewing quotes, making recommendation on who to choose

- Standing Property Committee
- Grounds and Upkeep
- Insurance
- Memorial Garden

- Elevator Committee
- Parish Records
- Kitchen Committee

The **PERSONNEL** committee oversees church personnel policies, evaluates the rector, receives written staff evaluations from the rector, and recommends salary and benefits to Vestry.

- Personnel Committee

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